

AIRCHECKZ

Wireless Check Conversion

Software Version 1.0

User Guide

Phone models i50sx, i55sr, i58sr, i85s, i88s, i90c, i95cl,
i99cl, i710, i730, i733, i736, and i830

Utilizing the data network from

NEXTEL



World Products, Inc.
September 2004

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AIRCHECKZ

Wireless Check Conversion

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AIRCHECKZ

Wireless Check Conversion

Features in Version 1.0

Features

- Personal Check Conversion with Guarantee
- Personal Check Verification/Guarantee
- Business Check Verification/Guarantee

Other notable features

- Employee Number or Name Entry
- Reference Number Entry
- Email customer receipt



Security Features

- SSL 128 Bit Encryption for all payment transactions

AIRCHECKZ

Wireless Check Conversion

Steps to load AIRCHECKZ software on Nextel phones via Download Apps.

Date Check

Press Menu then scroll to Settings and press SELECT then scroll to Initial Setup and press SELECT. Verify Year is actually the current year. If not, scroll to Year and press button below CHANGE. Press DELETE as needed to correct year and press OK. You will see "Datebook events may be deleted. Continue?" You **must** press the button below YES. After confirming date change press BACK then EXIT.

Confirm Memory

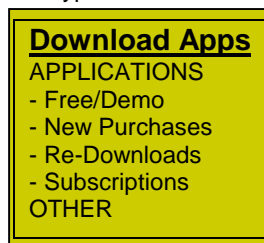
Press Menu and scroll to Java Apps and SELECT. Java Apps menu will be shown. Scroll to Java System to check available memory. To remove programs you will need to highlight the program you are going to remove, press the menu button on your phone, and then highlight the Deinstall menu item. Follow instructions on the screen of the phone.

WARNING – Do not remove Download Apps as it is needed to download the AIRCHECKZ software.

Load AIRCHECKZ Software

Push Menu and go to Java Apps. Scroll to Download Apps. Push button below RUN or INSTALL. (If INSTALL is shown wait for program to install itself and then press DONE.) If run is the choice, Screen will show "Authenticating with expanding below it. If the Download Apps program has never been run on the phone text information will be shown about the Download Apps system. Press Bypass.

The next screen that appears will show:



Scroll to Free/Demo and press SELECT. Screen will show " Sending Request"

Go to Free/Demo. Press the SELECT button. Screen will again show "Sending Request".

Locate AIRCHECKZ. Press the SELECT button. Screen will again show "Sending Request".

App Details will now be shown and you should just press the button below GET IT.

The system will now start to download the application directly to the phone. Be patient as the two files needed are loaded. Press EXIT when completed.

Installing Software

Once you have exited the Download Apps program you will need to scroll to AIRCHECKZ and press the button below INSTALL. Wait for program to install on the phone. When "DONE" appears press the button below it.

Setting Up Merchant System

Scroll to AIRCHECKZ and press RUN. Now scroll down to Preferences and press OK. The screen will now tell you to call AIRCHECKZ to setup software. Please write down the Phone ID and call us. Our phone number is 1-847-855-1483. We do **initial** software setups M - F from 9am to 5pm CST.

After Setup

Please refer to our Quick Reference Guides for how to use the software based on the equipment you have.













Installing AIRCHECKZ J2ME application

Network Aware Applications: **AIRCHECKZ is a "Network Aware" application.**
Please note: During use of AIRCHECKZ transaction processing and preference load all other services are blocked.

Network aware applications require subscription to a data plan.
 Nextel calls theirs Nextel Total Connect. To purchase this plan please contact your Nextel representative.

After downloading AIRCHECKZ application:

Before running AIRCHECKZ application you have downloaded to your phone, you must install it.

- 1 From your phone's Ready screen, select menu  button, Scroll  to the Java Apps option, and press the Select  button.
- 2 Press  to scroll to AIRCHECKZ.
- 3 Press  button under INSTALL.
- 4 When your phone has finished installing the application, press  button under DONE.
- 5 Now push the  button and scroll to Java Apps, press  button under SELECT.
- 6 Next scroll to AIRCHECKZ, press  button under RUN.
- 7 The AIRCHECKZ program should now open and you should scroll to Setup.
- 8a On first setup the "Current Settings" screen will tell you to call AIRCHECKZ with a Software ID **before** pushing the  button below "REFRESH".
 Please call 1-847-855-1483 with the Software ID.
 "Please Wait..." will appear as your phone goes out to our server to get your merchant information. Be patient, this may take a minute depending on network activity.
- 8b After initial setup you may update settings by doing the following:
 Press  button below Refresh. "Please Wait..." will appear as your phone goes out to our server to get your merchant information. Be patient, this may take a minute depending on network activity.
- 9 The current settings screen should now show your merchant information.
 Press  button under Back. You can now process transactions.

AIRCHECKZ J2ME v1.0.5 Program Memory Requirements

You may need to remove some programs from your phone in order to load the AIRCHECKZ software...

AIRCHECKZ Memory Requirements:

i50sx, i55sr, i85s, and some i90c models	i58sr, i88s, i90c, i95cl
Install Data Space 86K	Install Data Space 86K
Program Space 199K	Program Space 158K
Data Space 2K	Data Space 2K
i710, i730, i733, i736, and i830	
Install Data Space 86K	
Program Space 158K	
Data Space 6K	

To check memory usage and possibly deinstall programs...

Check your Phone's Data and Program Memory usage

In order to download, store and run the application of your choice, you must have enough Data and Program memory in your phone.

Data memory refers to the memory needed to download an application to your phone. Program memory refers to the memory needed to install and run an application on your phone.

To check how much memory your phone has available:










1. From the idle screen, press **Menu**.
2. Use the navigation button to scroll to "Java Apps", press **Select**.
3. Scroll to "Java System", press "Select".
4. Press **Select**, and then press **Next** to view the "Data Space" and "Prog. Space" available.

Caution: Java applications are stored in your phone using the same memory space used to store Voice Notes. Using a large amount of data memory to store Voice Notes reduces the data memory available for downloading of Java applications. When this occurs, deleting Voice Notes from your phone's data memory space will free memory space for Java applications. In addition, you may free more Data Memory space by deinstalling an application that you do not wish to use. Deinstalled applications that were obtained from the Nextel website may be redownloaded at a later time at no cost.

To Deinstall Applications:













1. From the "Java Apps" screen, press the **navigation button** to scroll to the application you would like to remove.
2. Press "Menu".
3. Press the navigation button to scroll to "Deinstall", then press **Select**.
4. A confirmation screen displays. Press **Yes**.
5. Upon deinstall completion, press **Done**.

Setting up account on your phone:

- 1 Push the  button and scroll to Java Apps, press  button below Select. OK button on i730/733/736 phones.
- 2 Next  scroll to AIRCHECKZ, press  button below Run. OK button on i730/733/736 phones.
- 3 The AIRCHECKZ program should now open and you should use the  to go to Setup.
- 4a On first setup the "Current Settings" screen will tell you to call AIRCHECKZ with a Software ID before pushing the  button below "REFRESH". Please call 1-847-855-1483 with the Software ID. "Please Wait..." will appear as you phone goes out to our server to get your merchant information. Be patient, this may take a minute depending on network activity.
- 4b If you already have information on your screen and you press  button below Refresh, you will be shown a "WARNING!" and will be asked if you really want to continue. If you decide to continue and you have not been instructed to "Refresh" you could deactivate AIRCHECKZ on your phone. If you have been instructed to press  button below Refresh "Please Wait..." will appear as your phone goes out to our server to get your updated merchant information. Be patient, this may take 1 to 2 minutes depending on network activity and phone model.
- 5 The current settings screen should now show your merchant information. Press  button below Back. You can now process transactions.

AIRCHECKZ J2ME v1.0.5 Quick Reference Guide

Personal Check Conversion: (Cannot be used with Business Checks) (No Printer)

1	Verify that the Personal menu choice is highlighted. This is the default choice when first opening the program. If it is not use the  to select. Press the  button below OK.
2	Next choose "Convert" and screen will show "Put Check in Reader. Waiting for check..." Insert check into reader.
3	If read was good; enter check Amount and then press  button below OK.
4	Enter License/ID state abbreviation letters and press  button below OK.
5	Next choose whether to use Swipe or Manual entry for ID entry and press  button below OK. If "Read" was chosen swipe ID through magnetic reader. If "Manual", key enter ID and press  button below OK.
6*	You may be prompted to enter Invoice#. You may enter a number or not and then press  button below OK. * If Order/Invoice entry is enabled in v1.0.5
7*	You may be prompted to enter Employee ID. You may enter a number/name or not and then press  button below OK. * If Employee entry is enabled in v1.0.5
8	You may be prompted to enter Email. You may enter an email address to send receipt to customer or not and then press  button below OK. * If Email entry is enabled in v1.0.5. Use "1" key for symbols such as "@".
8	You now will see the transaction information on the phone screen. Use the  to select Process or Reset. Press the  button below OK.
9	The screen will show "Please Wait..." while the transaction is being processed.
10	The transaction response will show on the screen. You must use a manual sales draft in order to record the transaction and have the customer sign. If you have purchased a printer see quick reference for with printer.
11	Press  button below DONE to finish the transaction and return to the main screen.

Merchant Requirement Reminders

1. The receipt must have check writers signature, printed name and phone number.
2. Drivers License must be entered into AIRCHECKZ.
3. Check must be from a consumer's **PERSONAL** checking account.
4. All approved checks must be stamped "ACH processed" or "VOID" and returned to the customer.
5. All receipts must have:
 - Customer's Signature
 - Customer's Printed Name
 - Customer's Phone Number
 - Customer's Address (**EZCheck merchant accounts**)
6. All receipts must be kept and filed for 2 years.
7. The check service provider will request a copy of the receipt in the event of an NSF or returned item. **Receipt must be received within 48 hours, if not the merchant's account will be debited for the delinquent amount.** It is suggested that you file check receipts just like credit card receipts.

CHECKS NOT ACCEPTED FOR ELECTRONIC PROCESSING

*Temporary Checks *Cashier's Checks * Credit Card Checks

*Money Orders

*Third Party Checks

*Payroll Checks

*Checks written to employees or self


















*Payable Through/Equity Line/Loan Checks

*Checks drawn on banks outside the USA

**Corporate Checks

**Per NACHA guidelines-Personal accounts with a "Doing Business As" are acceptable IF the owner of the account is presenting the check.

Personal or Business Check Verify/Guarantee Only:

1	Verify that the Personal menu choice is highlighted. This is the default choice when first opening the program. If it is not use the  to select. Press the  button below OK.
2	Next choose "Verify" and press the  button below OK. Choose Read Check or Manual entry type for check. Press the  button below OK. If "Read" screen will show "Put Check in Reader. Waiting for check..." Insert check into reader. If "Manual" then enter Routing Number and press  button below OK. Enter Account Number and press  button below OK. Enter Check Number and press  below OK. Enter License/ID state abbreviation letters and press  button below OK.
3	Next choose whether to use Swipe or Manual entry for ID entry and press  button below OK. If "Swipe" was chosen swipe ID through magnetic reader. If "Manual", key enter License/ID and press  button below OK.
3	Enter Amount and then press  button below OK.
4*	You may be prompted to enter Invoice#. You may enter a number or not and then press  button below OK. * If Order/Invoice entry is enabled in v1.0.5
5*	You may be prompted to enter Employee ID. You may enter a number/name or not and then press  button below OK. * If Employee entry is enabled in v1.0.5
6*	You may be prompted to enter Email. You may enter an email address to send receipt to customer or not and then press  button below OK. * If Email entry is enabled in v1.0.5. Use "1" key for symbols such as "@".
6	You now will see the transaction information on the phone screen. Use the  button to select Process or Reset. Press the  button below OK.
7	The screen will show "Please Wait..." while the transaction is being processed.
8	The transaction response will show on the screen. If approved you MUST process the check as normal and deposit into your bank. ONLY "Convert" transactions use receipt and are handed back to the customer.
9	Press  button below DONE to finish the transaction and return to the main screen.













Reminders for Check Guarantee

1. The check writer must sign the check.
2. Driver's License number must be entered into the terminal. Merchant is responsible for accuracy of DL#.
3. The printed name and current phone number must be written on the receipt.
4. Upon notification of a returned check, merchant must provide their service provider with a faxed copy of the signed customer receipt.
5. Terminal must be batched out the same day the checks are received.

Stop Payment Checks are NOT guaranteed.

AIRCHECKZ J2ME Printer Models Quick Reference Guide

Personal Check Conversion: (Cannot be used with Business Checks)

1	Verify that the Personal menu choice is highlighted. This is the default choice when first opening the program. If it is not use the  to select. Press the  button below OK.
2	Next choose "Convert" and screen will show "Put Check in Reader. Waiting for check..." Insert check into reader.
3	If read was good; enter check Amount and then press  button below OK.
4	Enter License/ID state abbreviation letters and press  button below OK.
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8	You may be prompted to enter Email. You may enter an email address to send receipt to customer or not and then press  button below OK. * If Email entry is enabled in v1.0.5. Use "1" key for symbols such as "@".
8	You now will see the transaction information on the phone screen. Use the  to select Process or Reset. Press the  button below OK.
9	The screen will show "Please Wait..." while the transaction is being processed. You must turn on your printer manually so that receipt will print.
10	The transaction response will show on the screen and will print. If printer was off you can power on and use the "AGAIN" choice to print the receipt the customer signs. After customer writes their phone number, prints their name and signs the receipt you should press "OK" to print the customer copy.
11	Press  button below DONE to finish the transaction and return to the main screen.

Merchant Requirement Reminders

1. The receipt must have check writers signature, printed name and phone number.
2. Drivers License must be entered into AIRCHECKZ.
3. Check must be from a consumer's **PERSONAL** checking account.
4. All approved checks must be stamped "ACH processed" or "Void" and returned to the customer.
5. All receipts must have:
6. Customer's Signature
Customer's Printed Name
Customer's Phone Number
Customer's Address (**EZCheck merchant accounts**)
7. All receipts must be kept and filed for 2 years.
8. The check service provider will request a copy of the receipt in the event of an NSF or returned item. **Receipt must be received within 48 hours, if not the merchant's account will be debited for the delinquent amount.** It is suggested that you file check receipts just like credit card receipts.

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AIRCHECKZ

Wireless Check Conversion

AIRCHECKZ J2ME Hardware

Compatible Phone Identification



i50sx



i55sr



i58sr



i85s



i88s



i90c



i95cl



i99cl



i710



i730/733/736



i830

Printer Identification



ZM



DM



AM



Power must be turned on by user.

ASM

Check Reader Identification



MagTek Mini-MICR



Ingenico eN-Check 2500

Note: Both readers have magnetic swipe reader that is compatible with our **AIRCHARGE** program.

AIRCHECKZ J2ME Other Information

Important equipment and data plan information

Refresh Note

You should only use Setup or “Refresh” once on your phone or that phone will be disabled from your account.

Data Network Issues

If you receive the message “**Server unavailable, please try again later.**” Please refer to one of these five possible causes:

1. Nextel Online Total Connect plan is not active on your phone.
2. You have not turned your phone off since activating a Nextel Total Connect plan. Turn phone off and then back on. Now try again.
3. The data network is not available; you may be out of coverage.
4. You continue to get the message “**Please Wait...**” for longer than two minutes. Your transmission was most likely processed but the response could not be returned to the phone.
 - a. You should press the Red phone button
 - b. Then press the Exit button to stop the AIRCHECKZ program.
 - c. Now restart the program and try the **EXACT** transaction again.
 - d. If your first attempt did make it to the processor and an authorization was given you will get a “Duplicate” transaction response that means the first one did go though, and was authorized. If you get an “Approved” message the first one did not get through and you now have your authorization code.
5. If you receive the error message “**Certificate expired**” you will need to change the date in your phone setup to the current year. Follow these steps to change year.
 - a. Press Menu button on phone.
 - b. Scroll to Settings and press SELECT
 - c. Scroll to Initial Setup and press SELECT
 - d. If year does not show the current year scroll to Year and press CHANGE
 - e. Press DELETE to change Year.
 - f. Message “ Datebook may be deleted. Continue?” You should press YES or you will not be able to run transactions with AIRCHECKZ.
 - g. Screen will show “Changed: Year #####”
 - h. Press BACK and then EXIT. Your year change has now been saved and you should not see the certificate expired message.
6. If you receive the error message, “**The name on the certificate does not match the name of the site.**” you will need to contact AIRCHECKZ as the software is setup incorrectly for your payment gateway provider.
7. If you receive the error message, “**Can’t connect to server. Please try again later.**” You are able to try the transaction again but if this message continues to appear there is a problem with transmitting data from your current location or there is a general problem with the data network.

AIRCHECKZ J2ME common error messages

“**Error opening port no cable.**” – Check to verify hardware cable is connected. If cable seems to be connected verify that there is no residue or corrosion on the connector of your phone. If these items appear OK contact AIRCHECKZ for further troubleshooting.

“**Printing error Check cable.**” - same as above.

“**Account not valid. Please contact AIRCHECKZ.**” – Your Phone ID was not found in our system or you have pushed “Refresh” and your AIRCHECKZ software was disabled. Contact AIRCHECKZ to reset software.



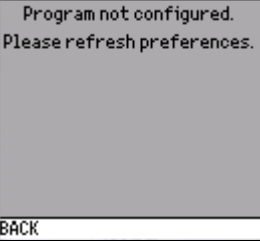



“**Can’t connect to server. Please try again later.**” – Network connection not available. You will have to wait until you are back in network coverage to complete operation. Look for Red or Green blinking light on the top of the phone.

“**Program not configured. Please refresh setup.**” – Phone does not have software setup. You will need to go the Preferences menu choice to setup AIRCHECKZ software. **See Account not valid.**

AIRCHECKZ

Wireless Check Conversion

Example Screen Shots

		
Main Screen	Setup Screen	Program Error if AIRCHECKZ settings are not activated
		
Data Network is not available or Data plan is not activated	Example of AIRCHECKZ program "Setup" that has been configured	Warning screen if you are trying to reset program. This can disable unit from our system if done without being instructed to do so.

Technical Support

Email - support@aircharge.net
 Phone 1-847-855-1483
 Fax 1-847-557-9146
 After hours only tech. Support 847-875-6631

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