

Side Swipe I and II (NPM) - QUICK REFERENCE GUIDE

AIRCHARGE®

5465 W. Grand Ave
Suite 100
Gurnee, IL 60031
847-855-1483
www.aircharge.com

TECHNICAL SPECIFICATIONS SSI

Dimensions	1"W x 3"H x 1.25"D
Power	5.0 VDC From Phone
Weight	2 oz.
Battery	None

TECHNICAL SPECIFICATIONS SSI

Dimensions	2.75"W x 4.5"H x 1.55"D
Power	5.0 VDC From Phone
Weight	3.5 oz.
Battery	None



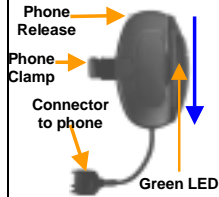
Side Swipe I



Side Swipe II

SWIPE CARD – Side Swipe II

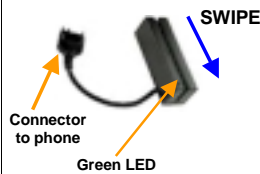
- Swipe the card at a constant speed in the same direction with the arrow shown in the picture.
- When the card is read correctly, the GREEN LED will blink faster.



When swiping the credit card make sure it is upside down and the front of the credit card is facing **toward** the Green LED on the card reader.

SWIPE CARD – Side Swipe I

- Swipe the card at a constant speed in the same direction with the arrow shown in the picture.
- When the card is read correctly, the GREEN LED will blink faster.



When swiping the credit card make sure it is upside down and the front of the credit card is facing **away** from the Green LED on the card reader.

TROUBLESHOOTING

Flashing Green LED	Normal Operating Mode
No Green LED	<ol style="list-style-type: none"> Cable is not connected to phone correctly Unit has been dropped and LED is broken
Cable will not stay attached to phone	<ol style="list-style-type: none"> Confirm connector pins are "snapping" into phone Verify pins are not bent or missing
Unit does not swipe card	<ol style="list-style-type: none"> Confirm unit has battery charged Verify phone has at least 2 "bars" of battery level showing. If lower than 2 bars card read may become difficult If power light is working but card read is not then the credit card could be demagnetized or damaged. Ask for alternate card, payment, or manually enter card number

AIRCHARGE J2ME™ NPM Quick Reference Guide v2.5 (No Printer)

Swiped Sale, Auth, or Refund transaction

- Verify that the Swipe Card menu choice is highlighted. This is the default choice when first opening the program. If it is not use the to select. Press the below OK.
- Screen will show "Swipe Credit Card. Waiting for swipe..." Swipe card through reader.
- If card read was good screen will show "Enter last 4 digits of card number". Look at customer's card and enter the last 4 digits of credit card number. Press below OK.
- * If last 4 digits of card number matched you may be prompted to enter Order/Invoice#. You may enter a number or not and then press below OK. * **If Order/Invoice entry is enabled in v2.5**
- Enter Amount and then press below OK.
- * Other Amount screen may now appear. Enter Amount and then press below OK. * **Other Amount can be on or off in v2.5.**
- * If Tip Entry* is enabled. After the customer hands you the receipt back. Enter Tip Amount and then press below OK. * **Tip Entry can be on or off in AIRCHARGE v2.5.**
- You now will see the transaction information on the phone screen and have the options of Charge, Auth*, Refund*, or Reset. Use the to select function you would like to perform and press the below OK or press above BACK to change information. * **Can be disabled.**
- The screen will show "Please Wait..." while the transaction is being processed.
- The transaction response will show on the screen. We recommend that you use a manual imprinter and credit card sales draft in order to record the transaction and have the customer sign.
- Press below DONE to finish the transaction and return to the main screen.

Manually Input Sale, Auth, or Refund transaction

- Verify that the Manual Entry menu choice is highlighted. Use the to select. Press the below OK.
- Screen will show Enter Credit Card and will have a text input box for you to enter credit card number. After entering credit card number press the below OK.
- Screen will now show text entry boxes for Expiration Month and Year. Enter credit card two digit expiration month and then use the to move down to the expiration year text box and input the two digit year. Press the below OK.
- Zip Code screen will now appear. Enter customer's Zip Code. Press the below OK.
- * You may now be prompted to enter Order/Invoice#. You may enter a number or not and then press below OK. * **If Order/Invoice entry is enabled.**
- Amount screen will now appear. Enter Amount and then press below OK.
- * Other Amount screen may now appear. Enter Amount and then press below OK. * **Other Amount can be on or off in v2.5.**
- * If Tip Entry* is enabled. After the customer hands you the receipt back. Enter Tip Amount and then press below OK. * **Tip Entry can be on or off in AIRCHARGE v2.5.**
- You now will see the transaction information on the phone screen and have the options of Charge, Auth*, Refund*, or Reset. Use the to select function you would like to perform and press the below OK or press above BACK to change information. * **Can be disabled.**
- The screen will show "Please Wait..." while the transaction is being processed.
- The response will show on the screen. We recommend that you use a manual imprinter and sales draft in order to record the transaction and have the customer sign. You may have already done this if Tip Entry is enabled.
- Press below DONE to finish the transaction and return to the main screen.